
No.2421

AMARAVATI, MONDAY, NOVEMBER 20, 2023

G.2491

NOTIFICATIONS BY GOVERNMENT

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SOCIAL WELFARE (TW.Ser.A1) DEPARTMENT

G.O.Ms.No.05

Dated:20.01.2023
Read the following:-

1. G.O.Ms.No.109 Social Welfare (TW.SER) Department dt.23.10.2019.
2. From the DTW, Vijayawada Lr.Rc.No.SOW03-13021(35)/1/2023-A SEC-COTW, Dt.11.01.2023.
3. From the DTW, Vijayawada E-file bearing Computer No: 1002653 File No: SOW01-TW/119/2019-TW-SER dt.20.01.2023.

ORDER :

In the G.O. 1st read above, orders were issued, prescribing clear and comprehensive "Job Chart" for the post of Welfare and Education Assistant for the Scheduled Areas of Andhra Pradesh.

2. In the reference 2nd and 3rd read above, the Director of Tribal Welfare, Vijayawada has sent proposals for incorporating necessary activities in the job chart for the post of Welfare and Education Assistant for the Scheduled Areas of Andhra Pradesh in line with the programmes of the Government and Sustainable Development Goals. She has also proposed to fix the Key Performance Indicators (KPIs) for the post of Welfare & Education Assistants in Grama Sachivalayams located in Scheduled Areas for better delivery of service at the Village level.

3. After careful examination of the matter, the Government hereby attach additional activities to the existing job chart in the reference 1st read above and Key Performance Indicators (KPIs) for the post of Welfare and Education Assistant working in Scheduled Areas of Andhra Pradesh, as appended to this order.

4. The Director of Tribal Welfare, Andhra Pradesh, Vijayawada shall take necessary action, accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

KANTILAL DANDE
SECRETARY TO GOVERNMENT

To

The Director, Tribal Welfare Department, A.P., Vijayawada.

Copy to:

The Commissioner, Panchayat Raj & Rural Development, Tadepalli. ✓

The Director, GVWV&VSWs Department. ✓

All the District Collectors in the State.

All the Project Officers of ITDAs in the State.

All HoDs and Spl.Secretaries/Seretaries ✓

The P.S. to Hon'ble Deputy Chief Minister, Tribal Welfare Department.

The P.S. to Secretary to Government (TW).

SF/SCs.

//FORWARDED :: BY ORDER//


SECTION OFFICER

A) Tribal Welfare - General Duties:

- To monitor the SDG indicators pertaining to TWD with concerned line departments.
- To ensure 100% Aadhaar enrolment and opening of bank accounts to all the eligible STs, so as to deliver the benefits provided by the Government.
- To identify genuine beneficiaries at ITDA level for implementation of Welfare schemes as and when required and to maintain a register for assets distributed.
- Collection of NSTFDC loan recoveries every month through Volunteers.

B) Relating to activities of Society for Elimination of Rural Poverty (SERP):

- To facilitate 100% Enrolment of un-enrolled ST persons eligible for persons and to register them duly arranging all the necessary documents/certificates for arranging benefits under Social Security pensions, Cheyutha, Aasara etc.,

C) Relating to Education activities:

- To visit all the Schools including Gurukulams and Ashram Schools in their jurisdiction in order to monitor menu implementation, students' health condition, student & teacher attendance and Student educational standards.
- To identify dropouts / long absent students and motivate them to join in nearby schools through Volunteers.
- To monitor Midday meal programme in Schools of all the managements and Anganwadi centres in their jurisdiction.
- To monitor Night Study Hours in Ashram Schools and Residential Schools.
- To ensure registration of ST orphans under Ammavodi scheme.

D) Job Chart relating to Housing activities:

- Maintaining master data of ST households not having pucca Houses and ensure sanction of house sites and Houses to the House-less ST HHs.

E) Regulatory and Development Roles in Scheduled/ TSP Areas:

- To ensure initiation of Land development proposals of beneficiaries, who received RoFR pattas in coordination with NREGS, Agriculture and other line department staff.
- To arrange input subsidy/crop loans to the RoFR patta holders.
- To identify eligible beneficiaries under Economic Support Schemes of ITDA in their jurisdiction. During the time of grounding also, they shall be a member of the grounding committee.
- To facilitate 100% Enrollment of un-enrolled Aadhar beneficiaries, Aadhar updating, Bank Account linkage etc. in their respective jurisdictions.
- To maintain the comprehensive data of un-employed youth for arranging skilled training programs.
- Actively involving in PESA Grama sabha elections and meetings.

**KANTILAL DANDE
SECRETARY TO GOVERNMENT**

(A)	(B)
<p>1. Inspections & Monitoring</p> <p>2. Awareness Campaigns & Registrations:</p> <p>I. Beneficiary Identification II. Beneficiary Outreach Program III. Capture beneficiaries bank accounts data</p> <p>3. Service Delivery & Supervision:</p> <p>I. Document Upload II. YSR Aasara Scheme certificates distributed</p> <p>4. Reports submission:</p> <p>I. Monthly Pensions Reporting</p> <p>5. Payments & Collection:</p> <p>I. Scheme Payments II. Pension amounts disbursement</p> <p>6. Record & Data Management</p> <p>7. General Administration KPIs:</p> <p>I. Daily Attendance-Self II. Spandana Attendance</p> <p>8. Grievances & Complaints KPIs:</p> <p>I. Grievances resolved within SLA II. Complaints Received.</p>	<p>I. Percentage of exclusions of Government Welfare Schemes (NAVARATNALU). Target is 0% (Ammavodi, Rhythubharosa etc.)</p> <p>II. General Duties</p> <p>1. No. of Awareness Programmes conducted on Govt. Welfare Schemes 2. No. of eligible persons identified under above schemes</p> <p>III. Specific duties</p> <p>1. No. of new eligible School going children enrolled 2. No. of new eligible College going students enrolled 3. No. of new students received Scholarships 4. No. of students motivated, who are irregular in attendance (or) poor in studies 5. No. of unemployed youth made use of existing Govt. schemes for livelihood opportunities 6. No. of persons provided self-employment units with Financial Assistance from banks for improving their livelihood opportunities 7. No. of unemployed youth, whose skill upgraded for better livelihood opportunities 8. No. of beneficiaries under YSR Kalyan Kanuka 9. No. of beneficiaries under YSR Giriputhrika scheme</p> <p>IV. SERP Activities</p> <p>1. No. of New pensioners identified 2. No. of leftover women identified for formation of new SHG 3. No. of SHGs benefitted under Govt. Schemes 4. Number benefitted under YSR Asara Scheme 5. Amount Sanctioned under YSR Asara Scheme 6. Number benefitted under YSR Vaddi Leni Runalu Scheme 7. Amount Sanctioned under YSR Vaddi Leni Runalu Scheme 8. No. of members benefitted under YSR Sthreenidhi 9. No. of members benefitted under YSR Bhima</p>

	<p>2. No. of SMC/ Parent Teacher meetings attended</p> <p>3. No. of low performed students identified, who were provided remedial teaching</p> <p>4. No. of SSC failed students identified, who were helped to complete their SSC</p> <p>5. No. of SSC failed students identified who were guided for Skill development courses.</p> <p>6. No. of AWCs and Primary schools helped for 100% transition of 5+ aged children into Class I</p> <p>7. No. of mothers benefitted under Ammavodi</p> <p>8. No. of anaemic students identified and providing supplements including medicine</p> <p>VI. Housing</p> <p>1. No. of households identified for sanction of houses</p> <p>2. No. of households identified for building personal toilets</p> <p>VII. Role in scheduled area</p> <p>1. No. of eligible claimants identified under RoFR</p> <p>2. No. Gramasabhas conducted under PESA Act</p> <p>3. No. of LTR Cases registered</p> <p>4. No. of Money lender or private money lending agencies identified and reported to Sub Collector/RDO</p>
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SECRETARY TO GOVERNMENT